

VENUE HIRE ENQUIRY FORM

Please complete the following information and our Events team will contact you as soon as possible with a proposal. This form can be returned to functions@nsttheatres.co.uk

Contact Details

Name:

Email Address:

Telephone number:

Organisation name:

Event Details

Event type:

If Other, please specify:

Date: Start: End: Est. Number of Attendees:

If the requested date is unavailable please provide details of any alternative dates that may be suitable:

Preferred location:

Please note that building work is in progress at NST City so we may not be able to accommodate all requests for this space, or provide space dimensions until building work has been completed.

Please provide a brief description of your hire including a rough schedule of events:

Please provide details of any technical equipment or support requirements such as projection, lighting and AV:

Please note that we are unable to provide a laptop or tablet for use by external clients

Please provide details of any hospitality requirements:

Please include details of any specific dietary requirements. If what you had in mind is not catered for on our standard or hospitality menus, please let us know what you had in mind and we will try our best to accommodate your requirements.

Please note that all prices quoted on the Hospitality Menu are exclusive of VAT

Any additional information